

STURBRIDGE PLANNING BOARD
MINUTES OF
TUESDAY, JUNE 10, 2008

On a roll call made by Ms. Morrison, the following members were present:

Present:

Russell Chamberland
Tom Creamer
James Cunniff
Penny Dumas
Jennifer Morrison, Clerk
Sandra Gibson-Quigley
Bruce Smith

Also Present:

Jean Bubon, Town Planner
Diane Trapasso, Administrative Assistant

Mr. Creamer called the regular meeting of the Planning Board to order at 6:30 PM.

APPROVAL OF MINUTES

Motion: Made by Mr. Cunniff to approve the corrected minutes of
May 20, 2008
2nd: Ms. Morrison
Discussion: None
Vote: 5 – 0 – 2 (Mr. Creamer & Ms. Quigley)

**KEVIN RABBITT – REQUEST FOR AN EXTENSION OF COMPLETION
DATE FOR THE ESTATES NORTH SUBDIVISION**

Mr. Rabbitt of K.B. Rabbitt & Associates spoke on behalf of the applicant. Mr. Rabbitt is requesting a one year extension of the deadline for completion of the Estates North roadway improvements from the current expiration date of June 18, 2008 to a new date of June 18, 2009.

Ms. Bubon stated that the project is substantially complete. Ms. Bubon also stated that it is in the best interest of the Town not to have this development final paved at this time since it could be compromised during the Stoneleigh Woods construction phase. Ms. Bubon recommends that the Board vote to grant a one year extension.

Ms. Bubon also stated that Mr. Morse still has his concern that the Town must adopt a policy on how many extensions should be granted for subdivisions; this is something that the Board will review in the coming months.

Motion: Made by Ms. Quigley to grant a one year extension of completion date for the Estates North to June 18, 2009.
2nd: Mr. Smith
Discussion None
Vote: 7 - 0

RE –ORGANIZATION OF THE BOARD

Ms. Quigley informed Mr. Creamer that the School Building Committee that she is on is a permanent position and does not need to be filled.

Mr. Creamer stated that the Board will follow Roberts Rule of Order for reorganizing.

Motion: Made by Mr. Creamer to nominate Ms. Morrison as Chair.
2nd: Mr. Cunniff
Motion: Made by Mr. Smith to nominate Ms Quigley as Chair.
2nd: Ms. Dumas
Discussion: None
Vote: 4 – 3 Ms. Morrison as Chair
Ms. Morrison accepted.

Motion: Made by Ms. Dumas to nominate Ms. Quigley as Clerk/Vice Chair.
2nd: Mr. Chamberland
Discussion: None
Vote: 7 – 0
Ms. Quigley accepted.

Betterment Committee

Mr. Cunniff stated that he was already reappointed by Mr. Malloy.

Community Preservation Committee

There were no nominations, so the Board will leave this position vacant for now.

Motion: Made by Ms. Quigley to nominate Mr. Smith to CMRPC.
2nd: Mr. Chamberland
Discussion: None
Vote: 7 – 0
Mr. Smith accepted.

ENDORSE PLAN RECORDING SHEET FOR REGISTRY OF DEEDS

The Board signed the form from the Registry of Deeds for endorsing ANR plans. Only one signature is required and that is the Clerk's; unless not present, then four Board members must sign.

TOWN PLANNER UPDATE

Arland Tool Survey – Done by the Historic Commission

CMRPC – Annual Assessment - \$1,842.09

Memo from Mr. Malloy inviting Planning, Zoning Board of Appeals, Economic Development Committee and Conservation Commission to the July 14, 2008 worksession meeting of the BOS. The agenda for the meeting is:

- 6:30 PM Discussion on adopting Chapter 43D
- 7:30 PM Discussion on potential Park & Ride Facilities
- 8:15 PM Discussion on placing utilities underground

Maple Hill Site – parking lot paved – striping next weekend

Montessori School – schedule final inspection

Pilot Travel Center –Ms. Blakeley of Bertin Engineering informed Ms. Bubon that Pilot has hired Globe Sign and the new Stop sign has been ordered- waiting for delivery.

OLD/ NEW BUSINESS

Mr. Chamberland informed the Board that residents had expressed concerns about the underground utilities and he wants to make sure that town boards inform residents so the public understands the entire process – the steps that must be taken, and ultimately, the costs associated if the Town were to move forward.

Mr. Creamer wanted to inform the public about a new foundation to assist seniors with fuel heating and energy costs.. This is being made possible with the help from Southbridge Savings Bank, Sturbridge businesses and residents. A formal press release with details will be forthcoming.

NEXT MEETING

June 24, 2008

On a motion made by Ms. Morrison and seconded by Mr. Smith and voted unanimously, the meeting adjourned at 7:00 PM.